



HOSPITALITY
MANAGEMENT

Safe@Work 10-step guide

Health & Safety

Your health is our number one priority.



Health & Safety

Everything has been cleaned and disinfected to ensure you are safe to (re-start) work.



Health & Safety

We provide the right protective equipment for you...



Face masks



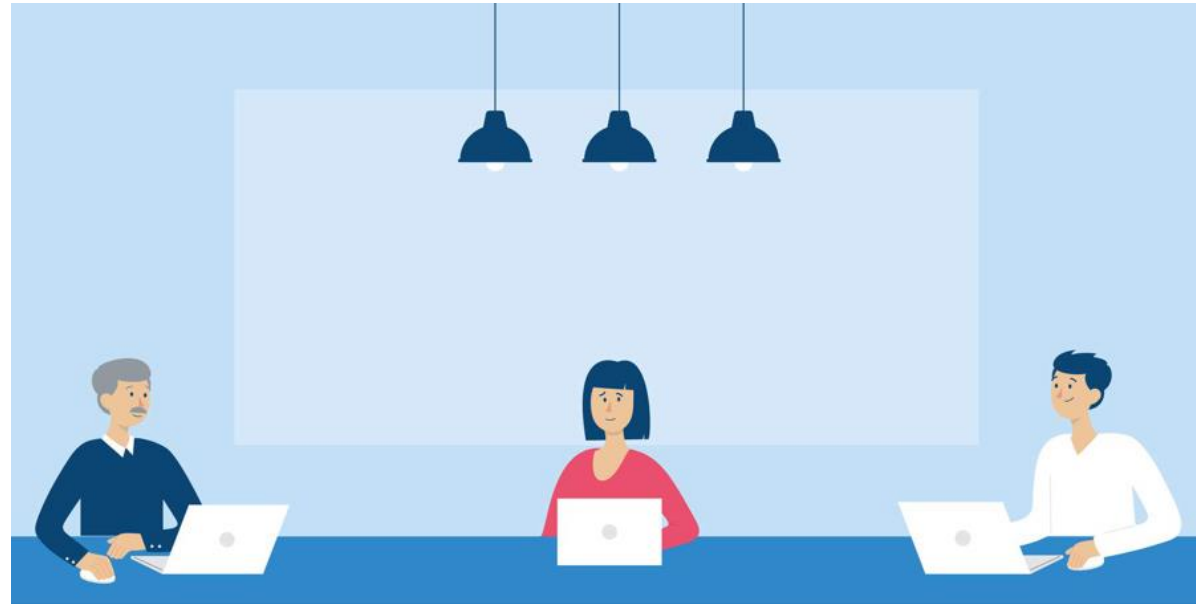
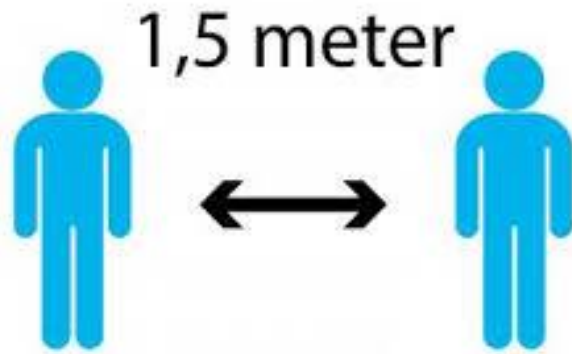
Disinfectant
hand sanitizer



Disinfecting spray for
your work surface

Health & Safety

... and implemented social distancing measures



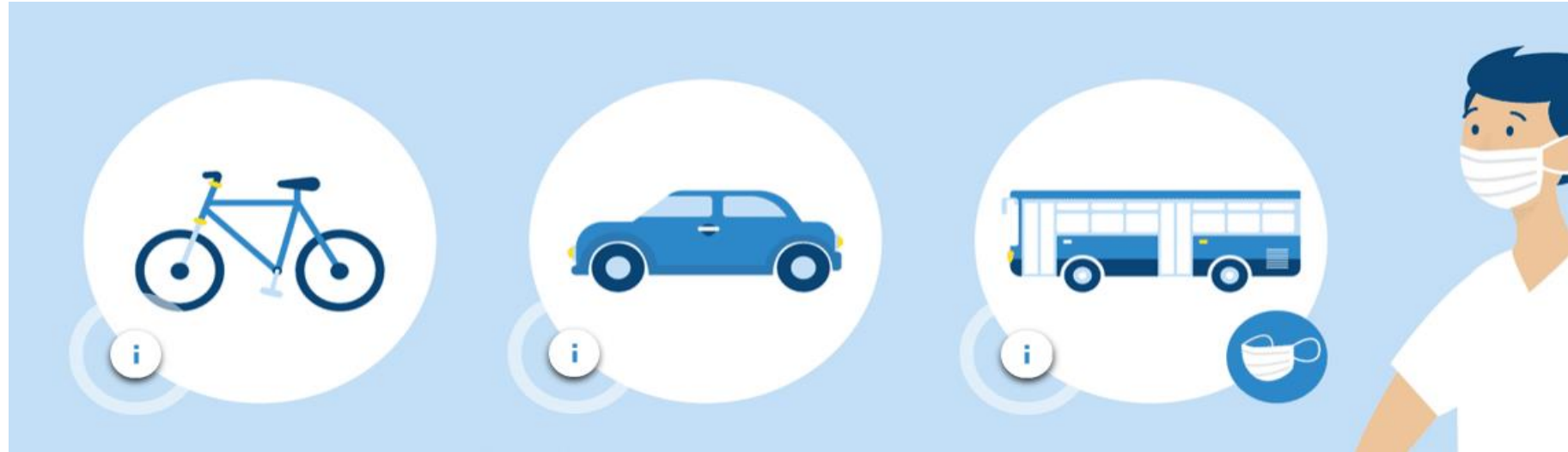
10-step guide @work

- 1 When you feel unwell, don't go to work, stay at home and inform the hotel.



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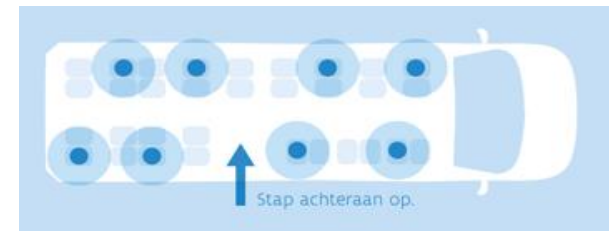
2 Be smart travelling to work



Bike/step/on foot: keep distance
Avoid shared bikes/steps/scooters



Car: respect distance 1,5m between passengers
Keep your car hygienic and aerate regularly



Public transport: follow instructions of the transport company
Mandatory use of a mask, also in stations and on platforms

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3 Collect your personal care kit containing:

3 washable face masks
hand sanitizer
disinfection spray for work surfaces



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4 When you arrive in the hotel

Wash your hands with water and liquid soap.

Dry your hands with paper towels and not with a blower or towel.

If you cannot wash your hands, use handgel or disinfectants.



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5 Greet your colleagues without physical contact



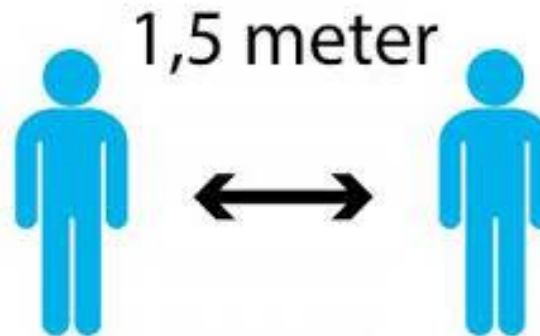
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6 When you use the changing room

Limit the number of people who are in the changing room at the same time.

Wash your hands before and after using the changing room.

Also respect social distancing as you enter or leave the changing room.



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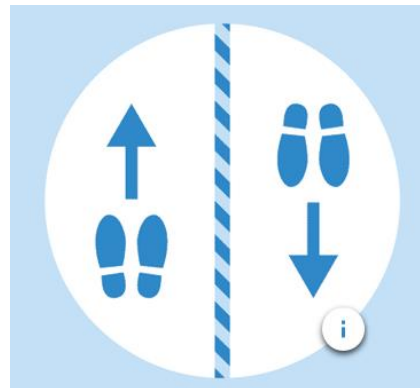
7 When you move around in the hotel

Keep sufficient distance on stairs.

Keep your distance when passing somebody.

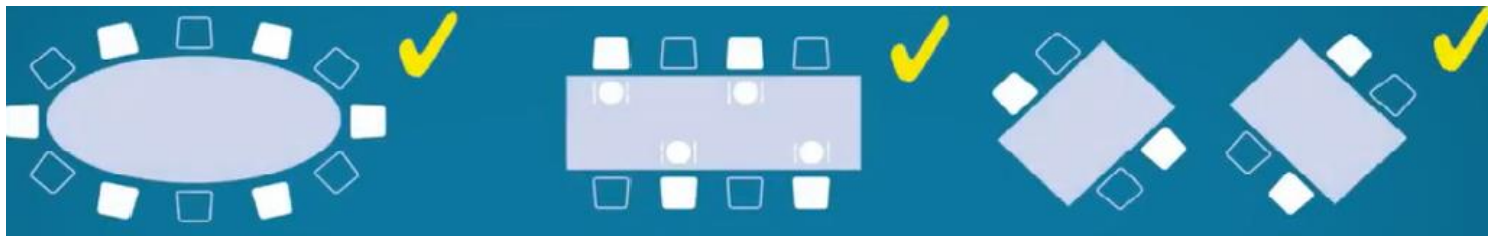
Take the stairs as much as possible. If you do take the elevator, limit the number of people as indicated.

Follow the walking routes and respect one-way direction when indicated.



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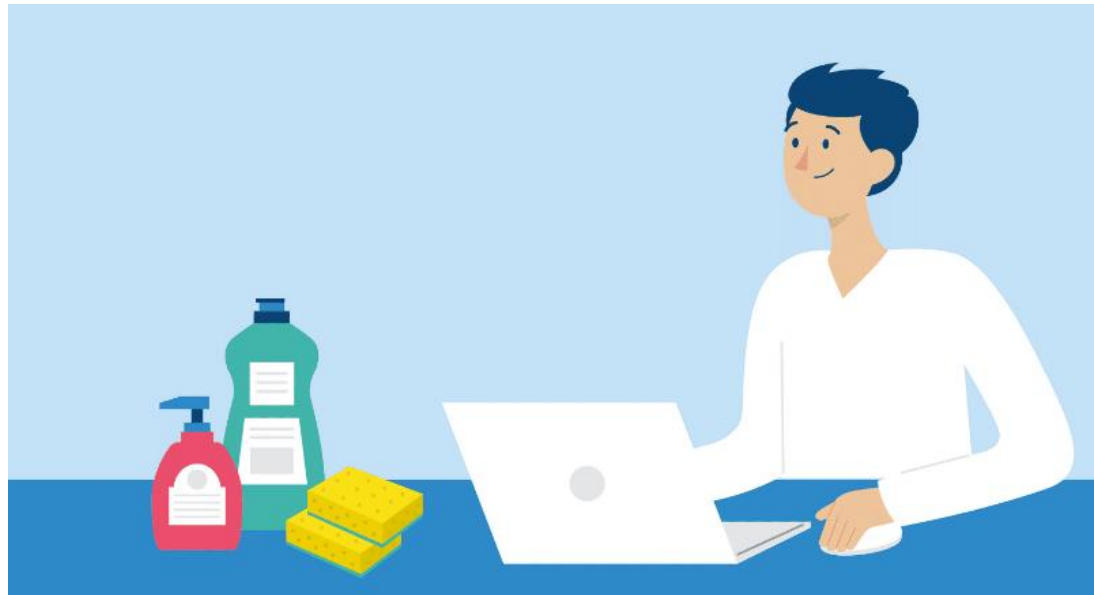
8 Follow the social distancing protocols in offices, meeting rooms, break rooms and lunch areas



9 Ensure good hygiene of working equipment

Work with your own equipment as much as possible and disinfect it regularly.

(telephone, key board, mouse, office supplies, work surface, chair...)



10 Keep distance in common areas

Respect markings.

When indicated, respect the maximum number of people who may be present in a room.



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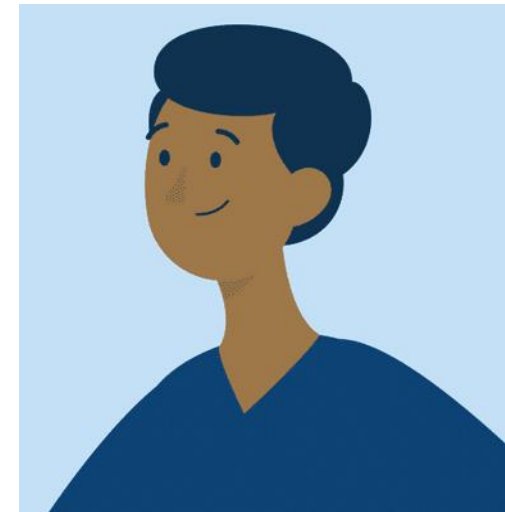
Protecting yourself helps to protect others.
If you experience any symptoms, please stay at home.



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Let's work together to help stop the spread of Covid-19
and keep each other safe.

Respect you co-workers and support them when they are having a tough moment.



So we can soon do this again....

